



POTTSTOWN METROPOLITAN REGIONAL PLANNING COMMITTEE

140 College Drive, Pottstown, PA 19464 | PARRCoordinator@gmail.com | 484-945-0200

PARRC Meeting Minutes

October 25, 2017

5:00 p.m. – 6:30 p.m.

@PAHWF

In attendance:

Charlie Valentine, West Pottsgrove Township
Dave Kraybill, PAHWF
Carol Lewis, Upper Pottsgrove Township
Jay Erb, North Coventry Township
Patty Werth, North Coventry Township
Michael Lane, Regional Recreation Coordinator

Michael Lenhart, Pottstown Borough
Craig Colistra, PAHWF
Donna Fabry, MCPC
Marley Bice, MCPC
Pete Hiryak, Douglass Township

Meeting notes:

1. Meeting minutes from 9/27/17 were approved. Two abstentions: C. Lewis & P. Werth.
2. M. Lane's yearly performance review will be discussed at a meeting at PAHWF on December 4th, 4:00 PM. PARRC members can conference call in if they think they cannot make it to the meeting.
3. The next PARRC meeting is Thursday, December 7th at 5:00 PM. Navarro & Wright will present the design plans for the 4 trail segments.
4. It was decided to contact the DCED Regional Director, Aliyah Furman-Stanger, after the fall grant award announcements to come to a PARRC meeting to discuss the grant award process the first of the year.
5. Chair-person nominations were considered for a new PARRC chair. After some discussion, C. Lewis nominated M. Lenhart and P. Hiryak seconded. M. Lenhart accepted, it was voted on and unanimously approved.
6. The PARRC needs to start a discussion of funding models for the Coordinator position the middle of 2018. The 5 year grant runs out the end of 2019.
7. The Regional Recreation Social is being planned for next year. A new venue and speaker are needed. Consideration of a speaker to discuss private/public partnerships was discussed.
8. J. Erb requested that a letter come from PARRC and PMRPC and addressed to Federal and State legislators requesting that funding be prioritized to eradicate the Spotted Lanternfly. It was requested that M. Lane draft a letter for PARRC review.
9. M. Lane discussed the Riparian Forest Buffer grant offered by DCNR. The Borough and North Coventry Township are interested in applying. C. Valentine thought West Pottsgrove may have an area for plantings and requested Debi Roesener of Bursich Associates be contacted. Application due December 1st.
10. There was a discussion concerning the PARRC Facebook and the lack of announcements/programs on it. PARRC members advertise their programs on their Township website and other media outlets. It was suggested that they tag the PARRC Facebook page so that their programs reach a wider audience.
11. It was suggested that M. Lane investigate access to SRGA's GIS software and the price of AutoCAD software from Tech-Soup. They offer reduced rates for municipalities.

12. Updates from the PARRC members:

- a. PAHWF: C. Colistra reported that a women’s golf tournament, Symetra Tour, is coming to Ravens Claw Golf Club in May of 2018. Professional golfers are also putting on clinics to raise funds. PAHWF is sponsoring the tournament and the proceeds go to area non-profits.
- b. North Coventry: J. Erb reported that the Coventry Woods Bonfire will be November 4th. There will be a talk by Spencer Claypoole about historic houses at 4:00 PM and the Bonfire starts at 5:00 PM.
- c. Pottstown Borough: M. Lenhart reported that he will send updates to M. Lane since he needed to leave the meeting early. (Updates include: Pottstown’s short Film Fest events start 11/9 at MCCC, on 11/10 at The Hill School and 11/11 at the Steel River Play House. All events are free and sponsored by the Borough. The Nature Based Play Space is progressing.)
- d. Lower Pottsgrove: No announcements.
- e. Douglass Township: P. Hiriyak reported that they are going to do a Christmas tree lighting in front of the municipal building after they plant a new evergreen tree. They plan on letting the tree grow and will light it every year.
- f. West Pottsgrove Township: C. Valentine reported that they are reviving the Pool Sub-Committee to investigate covering the pool with a bubble. They are looking for an organization to run it. It was suggested they contact PRPS as they have professionals that can help with technical issues, such as running a pool, as well as RECTAP funding.
- g. Upper Pottsgrove Township: C. Lewis reported that they are updating their Open Space Plan. The Althouse Arboretum hosted a Night Hike last weekend. There were 600 participants. Haunted Woods will occur this weekend.
- h. MCPC: The bike Montco plan is continuing and the website is open for public review and comment. Residents can comment on preferred routes.

Adjournment: 6:45 PM

Recorder: M. Lane

2017 Meeting Schedule (All meetings to be held at 5:00 PM in the Pottstown Area Health and Wellness Foundation Offices, 152 East High Street, 5th floor, Pottstown, PA 19464):

January 25	February 22	March 22	April 26
May 24	June 28	July 26	August 23
September 27	October 25	December 7	

Next meeting: Thursday, December 7th, 2017, 5:00 pm @PAHWF