



**POTTSTOWN
METROPOLITAN
REGIONAL
PLANNING
COMMITTEE**

140 College Drive, Pottstown, PA 19464 | PARRCoordinator@gmail.com | 484-945-0200

AGENDA

January 25, 2017

5:00 p.m. – 6:30 p.m.

@PAHWF

1. Welcome and Introductions
2. Report on tasks completed to date by PARRC
 - a. Met with PMRPC – 12/1/16
 - b. Attended Schuylkill Highlands Partnership Meeting – 12/9/16
 - c. Met with Drew Gilchrist & James Young of DCNR and Carol DeWolf of NLT – tour potential DCNR C2P2 grant sites – 12/13/16
 - d. Attended DCNR State/Regional Grant Webinar – 12/15/16
 - e. Attended DCNR Green Infrastructure Webinar – 1/18/17
 - f. Met with Dave Stauffer, Capital Projects Coordinator, CCPC – 1/23/17
 - g. Attend PAHWF meet & greet – 1/24/17
 - h. Park evaluation meetings and identification of priority projects/tasks
 - i. Lower Pottsgrove – Rich Wood: G. Richards Park; Pleasantview Park
 - ii. Douglass – Andy Duncan: Smith Road Park
 - iii. North Coventry – Jay Erb/Winter Stokes: Kenilworth Park BMP's
 - i. Other meetings
 - i. Met with North Coventry Parks & Rec Board - 12/7/16
 - ii. Met with Lower Pottsgrove – discuss G. Richards Park grant - 12/8/16
 - iii. Met with North Coventry – discuss Hanover Meadows grant – 12/9/16, 1/23/17
 - iv. Met with Upper Pottsgrove – tour of Township recreation facilities – 12/12/16
 - v. Met with Carol DeWolf, Jay Erbe & Jon McKee to discuss Kenilworth Park SW & stewardship plan – 1/20/17
 - vi. Met with Douglass Township – discuss Douglass Park grant – 1/24/17
 - j. Self-guided Park tours
 - i. North Coventry Township – Coventry Woods & Pigeon Creek Bridge sites
 - k. Facebook
 - i. Updated PMRPC page and added photos/announcements
 - l. Regional Events Calendar
 - i. Signed up to be a member of “PottstownFamilies.org” website. The new website for the community calendar and resource/service guide. The coordinator is Amanda Finlaw, Social Media & Communications Specialist at Pottstown School District. Her email address is: afinlaw@pottstownsd.org
3. Active implementation project utilizing PARRC assistance:
 - a. North Coventry, Pigeon Creek Pedestrian Bridge (oversight, review of permitting plans)
 - b. West Pottsgrove, Murgia Park bridges (oversight, ongoing coordination/review of plans)
 - c. Pottstown, Bike Shelter at Manatawny Green (bike Pottstown sign coordination)
 - d. Tri-County Primary Trails Study (ongoing coordination to finalize Study with DVRPC; review study/send comments; fill out interim status report; site evaluation of priority trail segment implementation projects; met with Upper Pottsgrove, Pottstown & North

- Coventry to discuss trail segment implementation projects; develop schedule - see attached Summary of Schedule)
- e. Valley Forge Visitors Bureau (coordinate meeting space for function with Sly Fox & PAHWF)
 4. Grant Applications anticipated/developing:
 - a. Pottstown, Memorial Park Spray Park (meet with Game Time playground rep; develop narrative/plans/cost estimate for review for DCNR C2P2 grant application)
 - b. North Coventry, Kenilworth Park BMP's (oversight, ongoing coordination to reapply for Schuylkill River Restoration grant & Schuylkill Highlands Mini-grant funds)
 - c. Gerald Richards Park (started developing DCNR C2P2 grant app)
 - d. Douglass Park and Hanover Meadows Park (Start developing DCED CFA GTRP grant applications)
 5. Summary of tasks anticipated in the next few months:
 - a. Park evaluation meetings/identification of grant opportunities and priorities with West Pottsgrove
 - b. Meet with Upper Pottsgrove Park & Rec Board – 2/14/17
 - c. Meet with James Young, DCNR Circuit Rider Coordinator - 2/15/17
 - d. Attend Council of Government meeting – 3/14/17
 - e. Meet with Adrienne Blank, Manager, Main Street, Boyertown – 1/26/17
 - f. Other Meetings:
Need to schedule with PAL; Colebrookdale RR (sometime this quarter); Hill School; PA DCNR Bureau of Forestry (ash borer)
 - g. Legislative breakfast
 6. Grant application deadlines –
 - DCNR C2P2, Small Community & Riparian Forest Buffers – 1/23/17 – 4/12/17
 - PECO Green Region 12/31/2016
 - PAHWF – Letter of Intent 1/2/17 - 2/1/2017
 - DVRPC CMAQ – 4/21/17
 - Schuylkill Highlands mini-grant - 5/19/17
 - DCED CFA – due before 6/30/17
 7. Update - Spotted Lantern Fly quarantine – see attached map, November 28, 2016 - Dept. of Ag.
 8. "Free" Milkweed plants for Monarch Butterfly habitat – deadline for application was 1/15/17.
 9. PAHWF mini-grant opening for 2017; Pottstown Regional Parks mini-grant; Green Park Award; Regional Park.
 10. Partner Updates:

a. Pottstown Area Health & Wellness Foundation	d. Borough of Pottstown
b. Montgomery County Planning Commission	e. West Pottsgrove Township
c. North Coventry Township	f. Lower Pottsgrove Township
	g. Upper Pottsgrove Township
	h. Douglass Township

2017 Meeting Schedule

January 25	February 22	March 22	April 26
May 24	June 28	July 26	August 23
September 27	October 26	November 29	

Next meeting: Wednesday, February 22, 2017, 5:00 pm @PAHWF