



POTTSTOWN METROPOLITAN REGIONAL PLANNING COMMITTEE

140 College Drive, Pottstown, PA 19464 | PARRCoordinator@gmail.com | 484-945-0200

PARRC Meeting Minutes

May 22nd, 2019

5:00 p.m. – 6:30 p.m.

@PAHWF

In Attendance:

Charlie Valentine, West Pottsgrove
Jay Erb, North Coventry
Craig Colistra, PAHWF
John Cover, MCPC

Karen Nocella, East Coventry Township
Bill Keohane, Lower Pottsgrove
Karleigh Cimorelli, Recreation Research Assistant
Greg Churach, Upper Pottsgrove Township

Meeting notes:

1. Welcome and Introductions. Bill Keohane led meeting in absence of M. Lane and M. Lenhart, and the members introduced itself to K. Nocella and welcomed her to the team.
2. Meeting minutes from April 24, 2019 were approved.
3. C. Colistra presented the recreation research proposal to committee and discussed data collection methodology. K. Cimorelli presented her activities for the first few days, which included orientation with R. Walters at PAHWF and getting familiar with data collection tools. To help familiarize K. Cimorelli with local parks, M. Lane provided her with maps of all parks in our region. The committee is interested in having a document that includes all parks so they can become familiar with other parks in region and reference them if needed. The committee requested that M. Lane work on this.
4. Members commented on park projects that M. Lane is working on:
 - a. UPT - Greg explained that they are reviewing Open Space Plan. Prout Farm agreement was reviewed and approved. M. Lane gave a trail washout presentation and Sunset Park may need to be closed.
 - b. NCT – J. Erb explained that park playground project is going smoothly. The dock has not been as smooth. The new design is not going to work to make it handicap accessible so they are going back to the same design as before.
 - c. WPT – C. Valentine explained that they are pursuing grants for Murgia Park. There was a walk-through of property for disc golf. They had their annual fishing rodeo and had the most fish pulled out in years.
 - d. ECT – K. Nocella discussed 7-acre parcel across from Parkerford Tavern and ideas for the property.
 - e. LPT – B. Keohane provided an update on Gerald Richards Park. The bid will be going out soon.
5. Tri County Trails Study – C. Colistra discussed the importance of having a strategy to implement the DVRPC trails study. Presented idea of matching municipality funding to PAHWF funding, to ultimately leverage larger grants. Is it possible to secure 1M locally to leverage another 1M? J. Cover suggested having a plan for the 2M before approaching larger funding institutions i.e. William Penn and Natural Lands Trust
6. Intergovernmental Agreement – Bill presented slides to the committee. K. Nocella had some concern about having to get another agreement approved by ECT BOS. J. Cover explained that the resolution that was signed takes precedence over the agreement. Even if a township backs out of the agreement they still have an obligation to PARRC per the resolution. A few changes will be made to presentation:
 - a. Include statement about receiving funds from DCNR
 - b. Take out 5 year resolution, replace it with adopted by ordinance
 - c. Remove “agreement is reliant on resolutions already on file”
 - d. Include “funded through 2024 by the existing resolution “



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(Updated slides sent to the members on 5/23.)

Future steps: J. Cover will be adding an escape clause in the intergovernmental agreement. B. Keohane suggested committee members attend each other’s meetings to show support and have strength in numbers. C. Colistra has updated the MOU and seeking approval from D. Kraybill.

7. Discussion of Announcements:
 - a. PAHWF grants – The grant requests have been reviewed and recommendations have been made Board. Announcements will be made at the beginning of June.
8. Updates from the PARRC members:
 - a. PAHWF: The Needs Assessment is completed and will be presented to PMRPC at June meeting. J. Erb requested presentation to PARRC at next meeting.
 - b. Pottstown Borough: N/A
 - c. Lower Pottsgrove: No updates
 - d. West Pottsgrove Township: No updates
 - e. Upper Pottsgrove Township: Poured concrete at Veterans Memorial. Variance for conservation easement was approved.
 - f. Douglass Township: N/A
 - g. MCPC: No updates
 - h. East Coventry Township: No updates

Adjournment: 6:50 PM

Recorder: C. Colistra

2019 Meeting Schedule

(All meetings to be held at 5:00 PM in the Pottstown Area Health and Wellness Foundation Conference Room, 152 East High Street, 5th floor, Pottstown, PA 19464):

<i>January 23</i>	<i>February 27</i>	<i>March 27</i>	<i>April 24</i>	<i>May 22</i>	<i>June 26</i>
<i>July 24</i>	<i>August 28</i>	<i>September 25</i>	<i>October 23</i>	<i>December 5</i>	

Next meeting: June 26, 2019 5:00 pm @PAHWF