



## POTTSTOWN METROPOLITAN REGIONAL PLANNING COMMITTEE

140 College Drive, Pottstown, PA 19464 | PARRCoordinator@gmail.com | 484-945-0200

### PARRC Meeting Minutes

August 23, 2017

5:00 p.m. – 6:30 p.m.

@PAHWF

#### In attendance:

Bill Keohane, Lower Pottsgrove Township  
Charlie Valentine, West Pottsgrove Township  
Dave Kraybill, PAHWF  
Herb Miller, Upper Pottsgrove Township

Jay Erb, North Coventry Township  
Michael Lane, Regional Recreation Coordinator  
Michael Lenhart, Pottstown Borough  
Craig Colistra, PAHWF

#### Meeting notes:

1. Meeting minutes from 7/26/17 were unanimously approved.
2. Next steps for Tri-County Trails Study: M. Lane reported that the 9 proposals submitted for the development of design/engineering drawings were evaluated and ranked. Members discussed the proposals and a motion was made and carried to interview the top three consultants on 9/6/17 and that the interview sub-committee had the power to make a final decision concerning the most eligible consultant.
3. It was decided that we coordinate another meeting with the elected officials in 2018.
4. M. Lane reminded the PARRC members that they needed to remind their representative and senator to call the DCED CFA legislative caucus member before 9/9/17 to support our submitted DCED grants.
5. Announcement: M. Lenhart reported that we were not awarded milkweed plants this year.
6. M. Lane suggested a few names for speakers for the PARRC meetings. It was decided that I contact SE Regional Director for DCED, Aliyah Furman Stanger to come in at the end of the year.
7. We discussed the Borough's NRPA/Disney grant for the Nature Based Play Space and the natural materials needed for it. It was decided that M. Lane would send the Townships a material list for them to see if they have any available material.
8. Updates from the PARRC members:
  - a. PAHWF: C. Colistra reported that they met with Diane Kripas, DCNR Partnership Division Chief, Mike Piaskowski, DCNR Partnership Section Chief, Drew Gilchrist, Grants Coordinator and Jim Young, Environmental Planner from DCNR to discuss the foundations work, the mini-grant program and its accomplishments and future programs. He also said the On Your Parks, Get Set, Go Park contest went very well this year.
  - b. North Coventry: J. Erb reported that they are restoring the exterior of the Stubblebine House in the Fernbrook area of Coventry Woods. They want to use the building as a possible Township Museum. They are meeting on Friday, at 9:30 AM to discuss the renovations.
  - c. Pottstown Borough: M. Lenhart reported that they are having a Pottstown Veterans Community Day on September 23<sup>rd</sup>. They are having a Pet Fair on Saturday, 9/24, a culinary event called Carousel Flavors on Sunday, 9/24 and the country singer Hunter Hayes is having a concert in October in Memorial Park.

- d. Lower Pottsgrove: K. Smith reported that they are having a Community Day on October 21<sup>st</sup> with the Police Association/Parks & Recreation at Ringing Hill Fire Company.
- e. Douglass Township: No announcements.
- f. West Pottsgrove Township: C. Valentine reported that the Grosstown Road Bridge is to be replaced and the road is closed for 4 months. They are waiting to hear from DEP on the Manatawny Bridge approvals. They have seen Spotted Lanternflies in the Township. They want to do tethered hot air balloon rides at a festival and asked the members their experiences with them.
- g. Upper Pottsgrove Township: H. Miller reported that they are not going to stencil the roads in Turnberry Farms to inform trail users where the path is from Rt. 663 and Sunset Park to Hollenbach Park. They are going to add signs instead as the residents of Turnberry do not want the stenciling on the roads as they confuse people trying to park. They are putting up a Veterans Memorial in Heather Place Park and using their winnings from the Park contest to build a base.
- h. MCPC: No announcements.

Adjournment: 7:00 PM

Recorder: M. Lane

**2017 Meeting Schedule** (All meetings to be held at 5:00 PM in the Pottstown Area Health and Wellness Foundation Offices, 152 East High Street, 5<sup>th</sup> floor, Pottstown, PA 19464):

January 25	February 22	March 22	April 26
May 24	June 28	July 26	August 23
<b>September 27</b>	<b>October 25</b>	<b>December 7</b>	

**Next meeting: Wednesday, September 27, 2017, 5:00 pm @PAHWF**