



POTTSTOWN METROPOLITAN REGIONAL PLANNING COMMITTEE

140 College Drive, Pottstown, PA 19464 | PARRCoordinator@gmail.com | 484-945-0200

PARRC Meeting Minutes

September 23rd, 2020

4:00 p.m. – 5:57 p.m.

a Zoom meeting

In Attendance:

Cathy Paretti, Upper Pottsgrove Township
Michael Lenhart, Borough of Pottstown
Bill Keohane, Lower Pottsgrove Township
Karen Nocella, East Coventry Township
Charlie Valentine, West Pottsgrove Township
Jay Erb, North Coventry Township
Craig Colistra, PAHWF

Mike Narcowich, Ass't Section Chief, Community
Planning, MCPC
Marley Bice, MCPC
Danielle Baer, MCPC
Barbara Heller, BerryDunn
Dustin Schreiber, Research Intern

Meeting notes:

1. Introductions were made – Mike Narcowich, Assistant Section Chief, Community Planning, MCPC will be attending the meetings with Danielle Baer.
2. Meeting minutes from August 26th, 2020 were revised by ECT from 500 to 100 people for 5K run. They were approved as amended. J. Erb abstained.
3. ICIA Update – Adopted by UPT. Still missing – DT. M. Lenhart to contact them. PARRC will need to re-organize and discuss next steps to finalize its independence at the October meeting. M. Bice sent out invoices in July for second year of PARRC program to be paid. ECT not paid yet. C. Colistra to check with Township Manager. MCPC will send check to PMRPC and they send lump sum to SRG. MOU needs to be updated by C. Colistra. He will have SRGA and PAHWF sign and then have PARRC sign it. Once the last municipality has signed the ICIA, we are an independent entity. PARRC will need to advertise next monthly meeting because of Sunshine Laws. M. Lenhart will investigate costs for advertising in paper. PARRC will need to get a bank account. PARRC needs to decide on an accessible venue. SRG second floor conference room not accessible. PAHWF accessible but not open yet. M. Lenhart to look into Borough Hall or the Ricketts Center. K. Nocella to look into ECT Township building. PARRC members need to reconfirm participation of PARRC board members.
4. Coronavirus mitigation measures in each municipality –
 - UPT – No changes in parks. Having Halloween Trick or Treat with no restrictions except face masks/social distancing when appropriate.
 - ECT – All parks are open, and the trails are heavily used.
 - WPT – Parks are open. Having Halloween Trick or Treat with no restrictions except face masks/social distancing when appropriate.
 - LPT – No changes in parks.
 - P'Boro – No changes in parks.
 - NCT – No changes in parks.
5. Strategic Plan - Barbara Heller reviewed the Strategic Plan Initiatives and Goals Framework. She will summarize them and send it to the Sub-committee for review and discussion and then send to PARRC members.



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6. Research Report – D. Schreiber still collecting information on recreation programs and fee structure for renting fields and pavilions and leagues using active recreation fields.
7. Updates from the PARRC members:
 - a. Pottstown Borough: They are looking at a joint grant application with Colebrookdale Railroad for part of the Manatawny Trail as well as the bridge over the Manatawny Creek project. A Phoenixville comedy club, Soul Joel's Comedy Club and Lounge approached the Borough to host a charity event for the flooded Memorial Park. The Borough's Park and Recreation Department shares some of the profits from tickets sold. They will not be serving alcohol; it is BYOB and it will be on 9/30/20 in Memorial Park and starts at 7:00 PM. C. Paretto discussed the Veterans Island Project in Memorial Park. This Saturday they are honoring 5 local veterans and will enhance the war memorials on the island. A landscaping company came by to clean up the plantings. They are planning a benefit to get sponsors for bricks. They are looking into getting security lighting for the Vietnam Veterans Memorial. They are planning for a parachutist to glide into the park.
 - b. Upper Pottsgrove Township: They are going to review the MOU for the Inclusive Playground, review several surveys and an easement for a trail ROW and review the Act 319 Clean and Green program for the Shontz trail easement. They are hoping to start on the trail renovation projects this fall. They are looking into renovating a well building in Sussell Park. They are considering moving Open Space & Recreation Board meetings to the first Tuesday of every month. The Althouse Arboretum is planning to have a mushroom walk; their last Market Day is this Friday; they have had some Summer Camps and they are having a Gala on 10/3.
 - c. North Coventry Township: They are waiting on the delivery of the remaining playground equipment for the River Bend Park Playground project. They have not heard from DCNR concerning the Riverside Park Boat Dock Project grant application. The Supervisors are reviewing the proposal for engineering services for the Coventry Trail project. They are working on a parking lot design and trail access to two roads for Shenkel Park. It will be a passive recreation park and the public will have access to 50 +/- acres.
 - d. East Coventry Township: They are moving forward with the wayfinding project and are hoping to order and install more signage in other parks. The landscaping is being installed in Ellis Woods Park. The contractor is All Seasons Landscaping and they will water the plants for 18 months. The Fall Festival is still scheduled for 9/26/20.
 - e. West Pottsgrove Township: No updates. M. Lenhart summarized the Manatawny Trail project.
 - f. Lower Pottsgrove: B. Keohane stated that they have awarded the contract for the Gerald Richards Park Renovations project. M. Lane requested if he knew when the Township was going to start on Phase II implementation of the CDBG grant project for Gerald Richards Park.
 - g. MCPC: Bill Hartman, new section Chief of Trails & Open Space working on a Countywide update on parks/trails. The County's Trail Access Diversity and Awareness Plan is completed. It was requested if Donna Fabry could present the study at a PARRC meeting.
 - h. PAHWF: C. Colistra discussed his conversation with Jim Young from DCNR. The Statewide Comprehensive Outdoor Recreation Plan is being released at a grand opening in Reading. The C2P2 grant awards should be announced in October. PAHWF was awarded a grant from the Trust for Public Lands to discuss the sharing of resources such as recreation facilities, green spaces and indoor facilities.



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The Borough, Upper Pottsgrove Township, Pottstown and Pottsgrove School Districts have all signed on to the project.

Adjournment: 5:49 PM

Recorder: M. Lane

2020 Meeting Schedule

(All meetings to be held at 5:00 PM in the Pottstown Area Health and Wellness Foundation Conference Room, 152 East High Street, 5th floor, Pottstown, PA 19464):

<i>January 22</i>	<i>February 26</i>	<i>March 25</i>	<i>April 22</i>	<i>May 27</i>	<i>June 24</i>
<i>July 22</i>	<i>August 26</i>	<i>September 23</i>	<i>October 28</i>	<i>December 3</i>	

Next meeting: October 28, 2020 Location: To Be Determined 4:00 PM