



**POTTSTOWN
METROPOLITAN
REGIONAL
PLANNING
COMMITTEE**

140 College Drive, Pottstown, PA 19464 | PARRCoordinator@gmail.com | 484-945-0200

AGENDA

October 28th, 2020

4:00 p.m. – 6:00 p.m.

Go To Meeting

1. Welcome and Introductions
2. Review and Approval of Meeting Minutes from 9/23/20.
3. Announcements –
 - Strategic Plan update – Discussion of Tour and Strategy Framework - B. Heller
 - ICIA update – M. Lenhart
 - MOU – C. Colistra
 - PARRC Reorganization –
 - Nomination of Officers - Chair, Vice-Chair and Treasurer
 - Discussion of procedures
 - Discussion of Officers job descriptions to be drafted
 - Securing bank account
 - Investigation of non-profit status/501(c)3
 - Venue for meetings
 - Meeting time
 - Agenda format
 - Meeting dates
 - Other ?
4. Active implementation of projects utilizing PARRC assistance:
 - a. PBoro – Coordinate projects/meet with M. Lenhart.
 - b. DT - Remove 3 trail sensors from parks/trouble shoot issues.
 - b. UPT - Discuss projects with M. Reddick; Coordinate Hoffman Field/Inclusive Playground Project/meet with board members 10/13/20; attend Park & Rec Board meeting – 10/13/20; revise MOU for Inclusive Playground; coordinate trail map with LTL Consultants; review Tree-Vitalize watershed grant program for Township.
 - c. LPT - Attend Gerald Richards Park CDBG grant implementation meeting – 9/30/20.
 - d. NCT – Coordinate Coventry Trail project; dig out/pot pawpaw’s for Jay.
 - e. ECT – Coordinate signage projects with Karen Nocella; coordinate Towpath Park Master Plan – meet with Sports Facility rep – 9/24/20, attend BOS meeting 10/12/20; develop playground evaluation sheets for Ellis Woods Park & Towpath Park Playgrounds; attend Fall Festival; develop interim report for SH Wayfinding grant; develop closeout docs for PEC/DCNR Trail Festival grant.
 - f. WPT - Review closeout docs for PMRPC ADA Playground Accessibility project; coordinate Murgia Park time extension grant request for DCNR funding.
 - g. PARRC – Coordinate research study with C. Colistra & D. Schreiber; Strategic Plan - send information to/discussion with Strategic Plan consultant, review SWOT issue list and strategy plan; revise PARRC website; coordinate MOU; meeting with architecture student for thesis project; develop position evaluation documents; send information to PARRC.

5. Grant Applications submitted/developing/awarded:
 - a. PECO Fall Grant Round - \$10,000 max request – Developing grant applications for: East Coventry Township – Park Signage project - \$10,000; Upper Pottsgrove Township – Shontz Trail Easement - \$5,000; North Coventry Township – Coventry Trail Engineering project - \$10,000. Due by 10/30/2020
 - b. PAHWF Fall Grant Round – Sent Applications 9/29/20 for: Pottstown Boro – Spruce Street Park Renovations - \$15,000; Lower Pottsgrove Township – Gerald Richards Park Renovations - \$50,000; Upper Pottsgrove Township – Hollenbach Park Master Plan - \$17,000; West Pottsgrove Township – Murgia Park Bridge Engineering project - \$25,000.

6. Partner/Covid19 Updates:

- Douglass Township
- East Coventry Township
- Lower Pottsgrove Township
- North Coventry Township
- Pottstown Borough
- Upper Pottsgrove Township
- West Pottsgrove Township
- Montgomery County Planning Commission
- PAHWFoundation

7. Public Comment

8. Next Meeting Date

9. Executive Session

10. Adjournment

2020 Meeting Schedule

(All meetings to be held at 5:00 PM in the Pottstown Area Health and Wellness Foundation Conference Room, 152 East High Street, 5th floor, Pottstown, PA 19464):

<i>January 22</i>	<i>February 26</i>	<i>March 25</i>	<i>April 22</i>	<i>May 27</i>	<i>June 24</i>
<i>July 22</i>	<i>August 26</i>	<i>September 23</i>	<i>October 28</i>	<i>December 3</i>	

Next meeting: October 28, 2020 Location: Go To Meeting

2021 Meeting Schedule

(All meetings to be held at 5:00 PM in the Pottstown Area Health and Wellness Foundation Conference Room, 152 East High Street, 5th floor, Pottstown, PA 19464):

<i>January 27</i>	<i>February 24</i>	<i>March 24</i>	<i>April 28</i>	<i>May 26</i>	<i>June 23</i>
<i>July 28</i>	<i>August 25</i>	<i>September 22</i>	<i>October 27</i>	<i>December 1</i>	