



PARRC MEETING MINUTES

February 25, 2026

In attendance:

Michael Lenhart, Borough of Pottstown
Bill Keohane, Lower Pottsgrove Township
Mark Bedle, Washington Township
Mark McKinnie, Upper Pottsgrove Township
McKenna Powanda, Douglass Township
Tim Vey, West Pottsgrove Township
Tricia McCloskey, PARRC Regional Planner

Shelley Kriczky, Recreational Planner
Craig Colistra, Pottstown Regional Community Foundation
Jay Erb, North Coventry Township
Tracy Purdy, Mosaic Land Trust
Estelle Wynn Dolan, Schuylkill Highlands

1. Call to Order - M. Lenhart called the PARRC meeting to order at 4:35 pm, and the Pledge of Allegiance was made.
2. Welcome & Introductions - Introductions were made. PARRC welcomed Tracy Purdy from the Home Garden Contest.
3. Review and approval of PARRC meeting minutes from February 25, 2026 – M. Lenhart asked for a motion to approve the minutes, J. Erb made the motion, and T. Vey seconded, the motion was approved with no opposition and an abstention from M. Bedle.
4. Public Comment. – T. Purdy presented on behalf of the Home Garden Club. E. Wynn Dolan introduced herself and presented on behalf of the Schuylkill Highlands.
5. Treasurer's Report. B. Keohane presented the Treasurer's report. The Financial Report stated that the PARRC savings account balance is \$23,469.13 in restricted and \$41.88 in unrestricted. The PARRC checking account balance is \$0.00, in restricted funds, and \$87.20 in unrestricted funds. B. Keohane also presented the PARRC foundation report; the savings account has \$27,658.68 in restricted and \$1,800.59 in unrestricted. The foundation checking account has \$0.00 in restricted, and \$1,642.33 in unrestricted. B. Keohane stated that the SRG check to the planner will be mailed tomorrow. T. McCloskey asked if there was something to include in the 990 account; B. Keohane stated he could provide this financial report. M. Lenhart asked for a motion to approve, M. McKinnie made the motion, T. Vey seconded; the motion was approved with no opposition and one abstention from B. Keohane.
6. County Planner Update – No county planners present.
7. Planner's Report – T. McCloskey stated that she attended a Montco2040 Implementation Program webinar for the new grant round, she is working on one application. T. McCloskey stated that she is on a committee to review and update the Schuylkill Highlands Economic Development Plan and attended a meetings with the committee. S. Kriczky continues to work on regular tasks such as blogs, the newsletter, rack cards, and the calendar, along with other miscellaneous tasks. T. McCloskey stated she is working with M. Lenhart on a DCNR grant application for Pollock Park, and a DCED Greenways Trails and Recreation Program (GTRP) grant for the Ricketts Center. For Douglass Township, she is attending meetings for the Long Farm acquisition project. For Upper Pottsgrove Township, they are getting ready to implement Hollenbach Park Phase 1 construction. For Lower

Pottsgrove Township, she is working on a DCNR grant for Sanatoga Park. For North Coventry Township, she is working on a GTRP grant for Kenilworth Park. For East Coventry Township, she submitted the PHMC grant for the Ellis Hoffman House project. Towpath park continues with punch list items, she will be filing a community tree program application. For West Pottsgrove Township, she will be filing a Montco2040 grant for Grosstown Road. For Washington Township, she is working on a DCNR grant for Washington Park and coordinated with the Township on the beginning of the Master Plan Project for Barto Community Park. T. McCloskey stated for grants, no funding was awarded in the last 30 days, total money has not changed from last month, and just over \$3.6M in pending grants. T. McCloskey stated that upcoming grants are Montco 2040, due 3/2, PHMC, due 3/2, PRCF, due 3/31, DCNR, due 4/30, and DCED is due 5/31. T. Vey asked how they would go about adding playground equipment to a park, M. Lenhart stated that you can get them through programs or grants. T. McCloskey stated that if you come to her with a project in mind, she will find the right program or grant.

8. Volunteer Events.

- a. North Coventry Event – No events currently.

9. Old Business.

- a. 2026 MOU – M. Lenhart presented the MOU. M. Lenhart stated that there were minor revisions, and no new costs, and it was looked at by all parties. M. Lenhart stated he will sign on behalf of PARRC with approval. M. Lenhart is seeking a motion, J. Erb made the motion, and M. Bedle seconded, the motion was approved with no opposition or abstention.
- b. 2026 Strategic Plan – T. McCloskey presented the Strategic Plan. C. Colistra asked is the survey was used for tactics, T. McCloskey stated they were and she will double check that she added them all. T. McCloskey stated they should go back and check objectives quarterly. T. McCloskey stated that she will also add more demographic data when it becomes available. M. Lenhart is seeking a motion to approve the Strategic Plan, M. Bedle made the motion, M. Powanda seconded, the motion was approved with no opposition or abstentions.
- c. PARRC Rack Card. – S. Kriczky stated that she is still making changes to the Rack Card, and it should be tabled to the next meeting.

10. New Business.

- a. PARRC Contact Sheet – M. Lenhart presented the contact sheet and made changes as needed.

11. Partner Updates.

- M. Bedle, WT – M. Bedle stated that they are moving forward with the Washington Park pedestrian improvement project and should be wrapped up late summer/early fall. M. Bedle stated they are starting their meetings for the Barto Park master plan.
- M. Powanda, DT – M. Powanda-no report.
- C. Colistra, PRCF – C. Colistra stated the grant round opens 3/1. C. Colistra there could be potential PMRPC mini grant funding and will keep everyone updated as more information arises.
- M. McKinnie, UPT – M. McKinnie thanked T. McCloskey for sharing the plan, and he shared it with the commissioners, and they were excited about what PARRC brings the Township. M. McKinnie also stated they got approval for additional costs for Hollenback Park.
- J. Erb, NCT – J. Erb stated they are in the planning stages for the Coventry Woods Festival, and it will be held May 17th. J. Erb asked if anyone would be interested in a Dare to Declare at the

Coventry Woods Festival to bring the community together. M. Lenhart stated that PARRC could participate and he does not mind representing PARRC.

- M. Lenhart, PB – M. Lenhart stated that they shared the report and also got raving reviews. M. Lenhart stated that South Street Park is almost done, Brookside Park has a bid out and construction beginning in July and wrapping up in fall/late fall. M. Lenhart stated that PRPS announced that the Borough of Pottstown is the Agency of the Year.
- T. Vey, WPT – T. Vey stated there is nothing new.

12. **Action Items**. – T. McCloskey will double-check that all objectives are in the Strategic Plan.

13. Next PARRC meeting - M. Lenhart stated that the next PARRC meeting will be held on March 25th, and to send all agenda items to T. McCloskey.

14. 15. Adjournment- A Motion to Adjourn was made by J. Erb and seconded by M. McKinnie, and the meeting was adjourned at 6:15pm.