



POTTSTOWN METROPOLITAN REGIONAL PLANNING COMMITTEE

140 College Drive, Pottstown, PA 19464 | PARRCoordinator@gmail.com | 484-945-0200

PARRC Meeting Minutes

April 25, 2018

5:00 p.m. – 6:30 p.m.

@PAHWF

In Attendance:

Michael Lenhart, Borough of Pottstown
Charlie Valentine, West Pottsgrove Township
Jay Erb, North Coventry Township
Bill Keohane, Lower Pottsgrove Township
Carol Lewis, Upper Pottsgrove
Craig Colistra, PAHWF
Marley Bice, MCPC

Meeting notes:

1. Meeting minutes from 3/28/18 were approved. B. Keohane motions, J. Erb approves.
2. Tri-County Trail Study Preliminary Construction Plans - Navarro and Wright will be in for the May meeting to present preliminary construction plans.
3. Status of the PARRC meetings being open/closed to the public as well as voting rules – It was determined that the meetings will remain as they are now, and may be readdressed if there is a change in organizational structure for the potential next term of the Circuit Rider program.
4. Tri County Trail Plan: M. Lane met with the NCT Recreation Board April 4th and presented plans for the trail through the disc golf course. NCT board does not want trail to go through the course. Manatawny Trail: problems with connections across the railroad ROW. There is a push for a safe crossing of Rte 100. West Pottsgrove: Bridge is under construction over the Goose Run, which will connect two halves of park. M. Lane and Navarro and Wright presented to PMRPC.
5. Park projects: Nature Based Play Space in Memorial Park will finish at the end of the month. J. Erb inquired on the logistics of the project and cost. M. Lenhart shared that an art project is being installed at Riverfront Park in the Pollinator Garden. A 6' wide, asphalt, ADA path will be flanked by 2 gardens and art installation. There was good agency collaboration between the Borough and SRGA. Gerald Richards Park permit has been approved, combining phase 1 & 2 into 1 bid plan. Plans will be sent out to bid in May. Riverside Park dock replacement grant application was submitted to PAHWF. C. Colistra will check with Rose about dock use.
6. There was a discussion surrounding the amount of M. Lane's time allocated to each municipality to ensure equity.
7. Committee discussed the importance of Circuit Rider position for grant writing, regional collaboration such as trail planning. Committee members will reach out to PMRPC representatives to request support to continue to use PRMPC as grant administrator for Circuit Rider.
8. Capacity Building Project: C. Colistra discussed capacity-building project. J. Erb recommended M. Lane speak with Chris Wales from Chester County to discuss sensors used for their facilities.
9. No current projects to discuss for future funding. C. Colistra and M. Bice will determine when next round of mini grants will open.
10. Updates from the PARRC members:
 - a. PAHWF: C. Colistra discussed needs assessment.
 - b. North Coventry: J. Erb announced that the Coventry Woods festival will be held May 20th from 1-5p.
 - c. Pottstown Borough: M. Lenhart is seeking staff for Manatawny Green mini-golf course.
 - d. Lower Pottsgrove: B. Keohane discussed success of summer concert series and schedule of musicians. The Fishing Rodeo will be on May 5th.
 - e. West Pottsgrove Township: C. Valentine announced that the Fishing Rodeo will be May 12th.
 - f. Upper Pottsgrove Township: C. Lewis discussed a new summer camp for youth in collaboration with Police Department. Althouse Arboretum had over 300 kids for their Easter Egg Hunt.



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- g. MCPC: M Bice discussed the stormwater management workshop. Will send marketing material through email after meeting. Working on mini grant section of PMRPC website to make it more engaging and interactive.

Adjournment: 6:30 PM

Recorder: C. Colistra

2018 Meeting Schedule

(All meetings to be held at 5:00 PM in the Pottstown Area Health and Wellness Foundation Conference Room, 152 East High Street, 5th floor, Pottstown, PA 19464):

<i>January 24</i>	<i>February 28</i>	<i>March 28</i>	<i>April 25</i>	<i>May 23</i>	<i>June 27</i>
<i>July 25</i>	<i>August 22</i>	<i>September 26</i>	<i>October 24</i>	<i>December 5</i>	

Next meeting: Wednesday, May 23rd, 2018, 5:00 pm @PAHWF