



**POTTSTOWN
METROPOLITAN
REGIONAL
PLANNING
COMMITTEE**

140 College Drive, Pottstown, PA 19464 | PARRCoordinator@gmail.com | 484-945-0200

AGENDA

January 23rd, 2019

5:00 p.m. – 6:30 p.m.

@PAHWF

1. Welcome and Introductions
2. Review and Approval of Meeting Minutes from 12/06/18.
3. Report on tasks completed to date by PARRC:
 - a. Facebook - Updated PMRPC page and added photos/announcements
 - b. Attended East Vincent Township Supervisors Meeting with SRG & East Coventry – 12/12/18
 - c. Attended Pottstown Park & Recreation Foundation meeting – 1/10/19
4. Active implementation project utilizing PARRC assistance:
 - b. Pottstown - Memorial Park Playground Phase II (attended pre-bid meeting – 1/4/19); Memorial Park Veterans Island (met with Cathy Paretto to discuss concepts for island and wall renovation – 12/14/18); Memorial Park trail sensor (download info/develop & send out reports).
 - c. UP – Open Space Plan update (attend OS & Rec Board meeting – 1/8/19), Trail Sensors (met with Michelle Reddick & OS & Rec Board – 1/8/19).
 - d. NC - Met with Boat Dock Sub-committee – 1/9/19
5. Grant Applications submitted/developing/awarded:
 - a. Submitted to PECO – North Coventry Riverside Park Dock Replacement – Approval Pending
 - b. Submitted to PMRPC – DT Douglass Park Playground project; NC River Bend Park Playground Project; WPT Murgia Park Trail & Pavilion project – due 11/1/18. Approval Pending.
 - c. Developing to PAHWF – Pottstown: Potts Drive Playground Renovations and Spruce Street Playground Renovations; NCT: River Bend Park Playground Renovations.
6. Summary of tasks anticipated in the next few months:
 - a. Other Meetings: Suggestions.
7. Announcements:
 - New PARRC member – East Coventry Township. Letter of welcome delivered 1/14/19.
 - Discuss if members may have need for grant funding/assistance – Tri-County Trails, etc. PAHWF spring grant round open. LOI due 2/1/19.
 - 2019 goal setting exercise for PARRC members. This would include identifying a specific municipality or regional project or other initiative to develop and implement.
 - Some municipalities do not have Park & Recreation Boards. To be more effective for recreation planning, coordinating goals and objectives with PARRC and implementing park projects with the Regional Recreation Coordinator, a new board needs to be established where it is lacking. West Pottsgrove and the Borough do not have Park Boards.
 - Are PARRC meetings public? Before East Coventry Township becomes a formal member on 9/19/19, this issue should be resolved.
 - Does PARRC want to change its venue because of access restrictions to the PAHWF conference room?
 - Bylaws -
 - Define the voting process within PARRC and add to the bylaws.
 - Should PARRC bylaws address the removal of a municipality or an appointed representative from the Committee?
 - Define Chair term limits in the bylaws. M. Lenhart was appointed 10/25/17.

The process for the evaluation for the Regional Recreation Coordinator (RRC) needs to be outlined in the bylaws. This includes - # of people; information submitted; concerns raised during the review and how they are forwarded to the PARRC for their information and reaction as well as a format for the RRC to address concerns with a PARRC member or appointed representative.

Early withdrawal from PARRC. The governing reg's were revised 3/23/18 and state that a 6 month notice is to be given if they want to withdrawal and a 6 month payment is required as well. A new member can also join any time of the year but it would not become an active member until September 1st. It was decided to leave the early withdrawal language as is until a decision is made by PARRC to extend withdrawal notice and payment to a year.

- Review of PMRPC's MOU that outlines the roles/responsibilities of the PARRC members, PAHWF, SRG and PMRPC's.
- Discussion of hosting a regional event. Collaboration with Pottstown Park & Recreation Foundation?
- Need list of newly Elected Officials for each municipality.

Please check PARRC meeting minutes from 12/7/17; 1/24/18; 2/28/18 and 4/25/18 for the status of the issues concerning open meetings, bylaw changes and venue change.

8. Partner Updates:

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| • PAHWFoundation | • West Pottsgrove Township |
| • Montgomery County Planning Commission | • Lower Pottsgrove Township |
| • North Coventry Township | • Upper Pottsgrove Township |
| • Borough of Pottstown | • Douglass Township |

2019 Meeting Schedule

<i>January 23</i>	<i>February 27</i>	<i>March 27</i>	<i>April 24</i>	<i>May 22</i>	<i>June 26</i>
<i>July 24</i>	<i>August 28</i>	<i>September 25</i>	<i>October 23</i>	<i>December 5</i>	
Next meeting: February 27, 2019 5:00 pm @PAHWF					